

## **Executive Committee Junior Member Seat**

APIL is looking to appoint a Junior Member to the Executive Committee. The term of the seat will commence on appointment and expire at the 2026 AGM.

If appointed to the Junior Member seat you would be volunteering to work with APIL's Executive Committee (EC). The EC and an experienced staff team work on a range of issues affecting our sector and those you represent. This is an opportunity for you to strengthen our experienced committee of volunteer members and Lay EC members while also developing your own skills and experience. Board members attend four meetings a year with the option of face to face or virtual attendance. The meetings usually last around 5 hours and cover a range of issues including legal reform, finance, and campaigns. It is an opportunity to be at the forefront of what is happening in your sector. **Please note that previous board experience is not essential.**

[Click here](#) to view a short film clip from the Junior Member appointed in 2024 talking about her experience of sitting on APIL EC.

Expressions of interest are invited from APIL members who fit the following criteria:

1. Members who have been practising within personal injury for four years or less, and;
2. Hold a level of membership that provides them with the right to vote\*.
3. Comply with article 31.6- No more than 2 members of the Executive Committee shall be a member or partner or employee of the same Barristers/chamber, Solicitors/firm, or Academic Institution.

### **\* Voting Members:**

*Legal Practitioners, Honorary Life Members or Academic Associates as defined in APIL's Articles of Association, article 30.1.1 and clause 4.5 of the APIL Membership Policy.*

### **Equality, diversity and inclusion statement**

*APIL is a values-driven organisation which is serious about equality, diversity, and inclusion. We are committed to social justice and want to reflect and represent the communities we serve, so that all our stakeholders feel they are valued and are able to thrive. Our commitment to this agenda will form a core part of the role.*

## **Expression of Interest process:**

### **Step one:**

We ask that eligible members **submit their CV along with a short film clip or written statement** of why they believe that they are suitable for the Junior Member seat addressing the following:

- i. **Tell us about yourself and your professional background;**
- ii. **What appeals to you about standing for the APIL Executive Committee;**
- iii. **Give some examples of experiences from your professional and personal life which illustrate that you have the right skillset and/or qualities to make a valuable contribution to the EC;**
- iv. **How will your contribution to the EC implement APIL's strategic plan?**  
(The strategic plan can be found on the APIL website or by [clicking here](#))

If you are submitting a film, please ensure that it is of good quality and not grainy; shooting on either a digital camera or smartphone is ideal. Keep it short. Your film should last approximately 3 minutes.

**Step two:**

Eligible members expressing an interest in this position are required to **complete appendix A** which will provide APIL with basic information about you i.e. full name and contact information.

**Step three:**

**For your expression of interest to be considered you must have completed all 3 points below. Please note that the deadline for completed expressions of interest is 5pm on Monday 5<sup>th</sup> May 2025, expressions of interest received after the deadline will not be considered.**

- 1. Short film or written statement.**
- 2. CV (maximum of 2 pages).**
- 3. Appendix A**

**These three items should be submitted to** Jenni Scothern our Corporate Governance manager, [jenni.scothern@apil.org.uk](mailto:jenni.scothern@apil.org.uk) Please send in film clips via our WhatsApp business number 07525 129671. WhatsApp film clips will be removed by APIL from WhatsApp upon receipt and saved on the APIL network. The film clips will only be shared in accordance with the Data Protection Statement set out on Appendix A.

There is an opportunity to speak with one of the current EC members in confidence. If this is of interest, please contact Jenni to arrange a discussion.

Completed applications will be considered by the EC and the outcome announced towards the end of May.

## **Appendix A:**

Appointment of APIL EC members: Junior Member Seat.

### **Candidate Details:**

**First name:**

**Last Name:**

Is this your legal name, by which you are registered with your legal professional body?

**YES / NO.**

**APIL membership number:**

**E-mail address:**

### **Data Protection:**

The information provided by you will be processed in accordance with data protection principles as set out in the Data Protection Act 2018 and will not be used for any other purpose. The information submitted as part of your application will be shared with:

- The Chief Executive;
- The Executive Committee;
- nominated APIL staff who are also responsible for administering the application.

If you are appointed to the APIL Executive Committee a link to your firm/information from your written statement may be published in PI Focus magazine and APIL will refer to some of the information provided in press releases to the print and broadcast media. The name of your firm/chambers/employer will also be published on APIL's website. APIL will also conduct checks to confirm your identity, conduct a search of the Individual Insolvency Register and check the Register of Judgments, Orders and Fines.

**By signing below, you are consenting to the above and confirm that if appointed APIL can conduct checks to confirm your identity and to conduct a search of the individual Insolvency Register and check the Register of Judgements, Orders and Fines.**

**Name:**

**Signed:**

**Dated:**