

The Damages Claims Portal: A series of APIL workshops

As Law Reforms continue to push for further digitisation of the civil claims process the Damages Claims Portal (DCP) is at the forefront of HMCTS digitisation program. This program of 4 sessions is aimed at training individuals in the use of the system as it currently exists, setting out what is changing and is designed to allow practitioners to have their concerns and issues/questions answered.

Each webinar stands alone but can also be purchased as part of the series of four. As a special offer we are offering a reduced price for booking the whole series in one go.

This series is aimed at all practitioners who will use the Damages Claims Portal and cover:

What you need to know before using the DCP - PD51ZB

19 September 2024

15:00 to 16:00

The purpose of this session is to familiarise practitioners with PD51ZB and the MyHMCTS common platform and go through the essential and practical steps that practitioners should be taking prior to issuing a claim on the DCP.

This session will cover:

- Understanding how PD51ZB interacts with the CPR
- Applying PD51ZB to your individual case
- What checks you should be taking before using the DCP
- What actions you should be taking before using the DCP
- Supervision and using the DCP
- Risk management and the DCP
- Take-over cases issued on the DCP

The ins and outs (and things to look out for) when issuing and “notifying” a claim on the DCP

DATE CHANGED TO 16 OCTOBER

15:30 to 16:30

The purpose of this session is to run through how to issue and serve a claim on the DCP along with the potential pitfalls and issues that might arise during these phases.

This session will cover:

- Understanding how PD51ZB interacts with the CPR around issuing and serving claims
- Limitation and the DCP
- What you need to know before issuing your case
- Payments on the DCP
- Serving a claim on the DCP
- Serving a Particulars of Claim on the DCP
- Litigants in Person
- Extensions of time for service

Responding to a claim / Defence on the DCP, transfer of proceedings and the Standard Direction Order
12 November 2024
11:30 to 12:30

The purpose of this session is to run through the next steps that need to be taken when responding to a defence and the issues that you need to be aware of prior to your claim being transferred to your hearing centre.

This session will cover:

- The DCP and Acknowledgment of service/defence
- Completing the Directions Questionnaire
- Submitting directions
- Filing and serving a reply to the defence
- Intermediate track and multi-track claims
- Default judgment
- Litigants in Person/ filing a notice of change
- Transfer of proceedings to local County Court
- Standard Directions Orders
- Making applications on the DCP and progressing a Claim to trial on the DCP

Making applications on the DCP and progressing a Claim to trial on the DCP
12 December 2024
14:00 to 15:00

The purpose of this session is to set out how the system works after a directions order has been made all the way through to trial including how to make an application on the system and what the future holds for the DCP and the MyHMCTS common platform as a whole.

This session will cover:

- How to make an application on the DCP
- The court process on the DCP
- Filing statements, medical evidence and disclosure on the DCP
- Viewing documentation/statements/disclosure on the DCP
- Payment of court fees on the DCP
- Hearing bundles on the DCP
- Future of the DCP – intermediate track and multi-track claims